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RESOLUTION NO. R-23-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLTON SETTING A
COMPENSATION RATE FOR A FULL TIME CLASSIFICATION**

WHEREAS, the City Council of the City of Colton, desires to establish the following position:

1. Public Works Equipment Operator II

NOW, THEREFORE BE IT RESOLVED:

SECTION 1: Resolution No. R-23-14 approving attached job description and establishing full-time Pay and Classification Plan for the City of Colton, is hereby approved as follows:

CLASSIFICATION	SALARY RANGE				
	A	B	C	D	E
Public Works Equipment Operator II	3383	3552	3730	3916	4112

PASSED, APPROVED and ADOPTED this 18th day of March, 2014.


SARAH S. ZAMORA, Mayor

ATTEST:


EILEEN C. GOMEZ, CMC
City Clerk

CITY OF COLTON EQUIPMENT OPERATOR II

DEFINITION:

Under the general supervision of the Public Services Supervisor or higher level supervisory personnel, performs the full array of duties assigned to classes in the Equipment Operator series including operating a variety of heavy equipment including a street sweeper, tractor-trailer, and backhoe; assists other maintenance personnel in the performance of general maintenance duties; demonstrates a full understanding of all applicable policies, procedures and work methods associated with assigned duties; occasionally assists in the training of lower level Equipment Operator positions; performs a variety of other tasks in support of assigned area of responsibility.

DISTINGUISHING CHARACTERISTICS:

The **Equipment Operator II** is the journey level class within the Equipment Operator series and is responsible for operating the full range of heavy equipment. Typically, however, incumbents within this classification are responsible for operating street sweeping equipment. This classification is distinguished from the next lower classification of Equipment Operator I by the performance of more complex and responsible duties, which includes the operation of street sweeping equipment and in that it requires a class A license.

Note: Incumbents in this classification are subject to the Alcohol/Drug Testing requirements of the Department of Transportation.

SUPERVISION EXERCISED:

May occasionally exercise technical and functional supervision over lower level maintenance staff.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

- Perform the full array of duties assigned to classes in the Equipment Operator series and operate the full range of heavy equipment including a street sweeper.
- Demonstrate a full understanding of applicable policies, procedures and work methods associated with assigned duties.
- Operate construction and maintenance equipment such as dump trucks, skip loaders, rollers, graders, boom trucks, tractor-trailers, crane truck, forklifts and various other equipment for a variety of maintenance and construction purposes.
- Clean debris from ditches and other areas as necessary.
- Perform a variety of other construction and maintenance tasks such as driving a truck, resurfacing roads and clearing brush from the right-of-way.
- Identify equipment needs for assigned projects; pickup and deliver equipment from construction and maintenance sites as necessary.
- Install street barricades and cones prior to the performance of street repair activities; direct and control traffic around work sites.
- Perform preventive maintenance on assigned equipment including changing brushes on sweepers and performing pre and post operation inspections.
- Clean and maintain streets, alleys, sidewalks and ditches.

- Respond to questions and concerns from the general public; provide information as is appropriate and resolve complaints.
- Perform other related duties as required.

WORKING CONDITIONS:

Position requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry and push tools, equipment and supplies weighing 25 pounds or more is also required. Additionally, the incumbent in this outdoor position works in all weather conditions including wet, hot, and cold. The incumbent may use cleaning and lubricating chemicals, which may expose the employee to fumes, dust, and air contaminants. The nature of the work may also require the incumbent to climb ladders, use power and noise producing tools and equipment, drive motorized vehicles and heavy equipment, work in heavy vehicle traffic conditions, and often work with constant interruptions.

QUALIFICATIONS**Education and/or Experience:**

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for an **Equipment Operator II**. A typical way of obtaining the required qualifications is to possess the equivalent of two years of experience operating heavy equipment or the performance of related work. A high school diploma or equivalent is required.

License/Certificate:

Possession of a valid Class "A" California Driver's License.

KNOWLEDGE/ABILITIES/SKILLS:**Knowledge of:**

Street and other public works construction and maintenance equipment.
The operation, care, and preventive maintenance techniques for heavy equipment.
Provisions of the California Vehicle Code and other ordinances and rules involved in the safe automotive operation on City streets.
Occupational hazards and standard safety practices.
Practices, methods, and materials used in general construction, grounds maintenance, and general maintenance work.

Ability to:

Operate a variety of heavy equipment.
Perform semi-skilled construction and maintenance tasks.
Read and interpret maps, sketches, drawings, specifications, and technical manuals.
Perform labor-intensive manual tasks for extended periods of time.
Work independently.
Understand and follow oral and written instructions.
Communicate clearly and concisely.

Establish effective working relationships with those contacted at work.
Respond to issues and concerns from the community.

Skill to:

Effectively operate a variety of motor vehicles and heavy equipment on City streets.
Effectively utilize the tools of the trade.

Approved By Council: July 16, 2002

1 STATE OF CALIFORNIA)
2 COUNTY OF SAN BERNARDINO) ss
3 CITY OF COLTON)

4 CERTIFICATION

5 I, **EILEEN C. GOMEZ**, City Clerk of the City of Colton, California, do hereby
6 certify that the foregoing is a full, true and correct copy of **RESOLUTION NO. R-23-14**,
7 duly adopted by the City Council of said City, and approved by the Mayor of said City, at
8 its Regular Meeting of said City Council held on the **18th day of March, 2014**, and that it
9 was adopted by the following vote, to wit:

10 AYES: COUNCILMEMBER Toro, Gonzales, Oliva, Navarro, and
11 Mayor Zamora
12 NOES: COUNCILMEMBER None
13 ABSTAIN: COUNCILMEMBER None
14 ABSENT: COUNCILMEMBER Bennett, Suchil

15
16 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official
17 seal of the City of Colton, California, this _____ day of _____, 20__.

18
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21 _____
22 EILEEN C. GOMEZ, CMC
23 City Clerk
24 City of Colton

25 (SEAL)
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